****

**求职申请表**

**申请岗位**：

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1、基本资料** | | | | | | | | | | | | | |
| 姓 名 |  | | 性别 |  | 出生日期 | |  | | | 身高 | | |  |
| 身份证号码 |  | | | | 政治面貌 | |  | | 入党时间 | | |  | |
| 籍贯 |  | | | | 婚姻状况 | |  | | 子女情况 | | |  | |
| 户籍地址 |  | | | | 民族 |  | | 联系电话 | | |  | | |
| 居住地地址 |  | | | | | | | | | | | | |
| 档案所在单位及地址 | |  | | | | | | | | | | | |
| 其他联系人 | 姓名： 关系： 电话： | | | | | | | | | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **2、教育状况** | | | | | | | | | | | | | | | | | | | | | | | | | |
| 学历 | | 起止时间 | | | | | 学校名称 | | | | | | | | 专 业 | | | | | 所获证书/学位 | | | | | 学习形式 |
| 高中/中专 | |  | | | | |  | | | | | | | |  | | | | |  | | | | |  |
| 大专 | |  | | | | |  | | | | | | | |  | | | | |  | | | | |  |
| 本科 | |  | | | | |  | | | | | | | |  | | | | |  | | | | |  |
| 硕士/MBA | |  | | | | |  | | | | | | | |  | | | | |  | | | | |  |
| 博士 | |  | | | | |  | | | | | | | |  | | | | |  | | | | |  |
| **3、工作简历** | | | | | | | | | | | | | | | | | | | | | | | | | |
| 起止时间 | | | 单位名称 | | | | | 职务/岗位 | | | | | | 主管姓名及电话 | | | | | | 年薪 | | | 离职原因 | | |
|  | | |  | | | | |  | | | | | |  | | | | | |  | | |  | | |
|  | | |  | | | | |  | | | | | |  | | | | | |  | | |  | | |
|  | | |  | | | | |  | | | | | |  | | | | | |  | | |  | | |
| **4、技能、培训** | | | | | | | | | | | | | | | | | | | | | | | | | |
| 计算机能力 | |  | | | | | | | | | | 外语能力 | | | | | |  | | | | | | | |
| 职 称 | |  | | | | 获得日期 | | | | | |  | | | | | | 评定机关 | | | |  | | | |
| 培训时间 | | 培训机构 | | | | | | | 培训课程 | | | | | | | | | 所获证书及成果 | | | | | | | |
|  | |  | | | | | | |  | | | | | | | | |  | | | | | | | |
|  | |  | | | | | | |  | | | | | | | | |  | | | | | | | |
|  | |  | | | | | | |  | | | | | | | | |  | | | | | | | |
| **5、奖励记录** | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **6、处分记录** | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **7、配偶情况** | | | | | | | | | | | | | | | | | | | | | | | | | |
| 姓名 |  | | | | 出生日期 | | | | |  | | | | | | 户籍地址 | | |  | | | | | | |
| 学历 |  | | | | 学位 | | | | |  | | | | | | 专业 | | |  | | | | | | |
| 结婚时间 |  | | | | 毕业院校 | | | | |  | | | | | | | | | | | | | | | |
| 工作单位 |  | | | | | | | | | | | | 职务 | | | |  | | | | 职称 | | |  | |
| **8、直系亲属情况** | | 姓名 | | 关系 | | | | | | 出生日期 | | | | | | | 工作单位 | | | | | | | 职务/岗位 | |
|  | |  | | | | | |  | | | | | | |  | | | | | | |  | |
|  | |  | | | | | |  | | | | | | |  | | | | | | |  | |
|  | |  | | | | | |  | | | | | | |  | | | | | | |  | |
| **9、个人特性** | | | | | | | | | | | | | | | | | | | | | | | | | |
| 应聘理由 | |  | | | | | | | | | | | | | | | | | | | | | | | |
| 目前及将来事业目标 | |  | | | | | | | | | | | | | | | | | | | | | | | |
| 性格长处及短处 | |  | | | | | | | | | | | | | | | | | | | | | | | |
| 特长 | |  | | | | | | | | | | | | | | | | | | | | | | | |
| 习惯及爱好 | |  | | | | | | | | | | | | | | | | | | | | | | | |
| **10、其他** | | | | | | | | | | | | | | | | | | | | | | | | | |
| ①是否有过犯罪记录？ | | | | | | | | | | | 否□ 是□ 如是，请简述： | | | | | | | | | | | | | | |
| ②是否服务过本公司？ | | | | | | | | | | | 否□ 是□ 岗位/时间 | | | | | | | | | | | | | | |
| ③是否有亲戚或朋友服务于本公司？ | | | | | | | | | | | 否□ 是□ 姓名/关系 | | | | | | | | | | | | | | |
| ④是否能向原单位了解相关情况？ | | | | | | | | | | | 否□ 是□ | | | | | | | | | | | | | | |
| ⑤ 您如何获知本公司招聘信息？ | | | | | | | | | | | | | | | | | | | | | | | | | |
| ⑥希望工资水平： 元/年（税前） 可接受工资水平： 元/年（税前） | | | | | | | | | | | | | | | | | | | | | | | | | |
| ⑦可报到时间： | | | | | | | | | | | | | | | | | | | | | | | | | |
| **本人郑重声明：以上资料一切属实，如有填报不实之处，愿接受无偿之解雇。**    申请人签名： 年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | |